**Turning On the Projector & Selecting Input Sources**

1. Press button on screen  
(Allow 1 minute for projector to reach full brightness)

2. Press SOURCES button to view options

3. Select the source you want to display

4. Use the controls given or follow the notes on screen

**TIPS:**

- Pressing VIDEO MUTE will black out the projected image.  
(The button flashes when engaged; press it again to bring the image back.)

- Use VIDEO MUTE before starting lecture and avoid students seeing your behind the scenes preparations; or

- Use during short class breaks instead of DISPLAY OFF button and avoid waiting for projector cool-down & warm-up cycles.

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**Turning Off the Projector**

1. Press DISPLAY OFF button

2. Touch MIC button

3. Adjust mic volume using touchscreen controls

**TIPS:**

- Pressing AUDIO MUTE (or turning the VOL knob all the way to the left) will mute all source volume.  
The button flashes when engaged. Pressing it again (or turning VOL knob back to the right) will un-mute the audio.

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**Source (Program) Volume Controls**

1. Make sure a source has been selected

2. Adjust source volume by turning the VOL knob

**TIPS:**

- Audio and video get switched concurrently when selecting an input, so there’s no way to hear audio from one source while viewing video from another source.

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**Auxiliary Microphone Volume Controls**

1. Plug in a microphone using the XLR input on side of lectern

2. Touch MIC button

3. Adjust mic volume using touchscreen controls

**TIPS:**

- Wired and wireless microphones are available for loan or rental from OIT CTS. Contact us for details!
**Lectern Microphone Volume Controls**

1. Press the MIC button
2. Press LECTERN button
3. Adjust volume level as needed

**Document Camera Controls**

1. Press the SOURCE button
2. Press DOC CAM button

**Lighting Controls**

1. Press the LIGHTS button
2. Press screen buttons to turn on/off zoned lights

**Contact Information**

For Questions and Assistance:
- Phone: x48833
- Email: smartclassrooms@uci.edu
- A/V troubleshooting
- Equipment orientations
- General inquiries
- Alerting the Facilities service desk (x45444) for HVAC, furniture, custodial, or other room issues.

Regular in-quarter assistance hours:
- Mon-Thu: 8am-8pm
- Fri: 8am-6pm

More SmartClassroom Tips:
Room projectors can now handle many laptop resolutions but we recommend using 16:10 aspect ratio and 1280x800 resolution.

When using a laptop, remember to adjust the laptop’s volume controls in the task bar and in the media player.

For lost items, contact our office or the UCI Police Department (x47187).