### Turning On the Projector & Selecting Input Sources

1. **Press button on screen**
   - Allow 1 minute for projector to reach full brightness.

2. **Press SOURCES button to view options**

3. **Select the source you want to display**

4. **Use the controls given or follow the notes on screen**

**TIPS:**
- Pressing VIDEO MUTE will black out the projected image.
  - (The button flashes when engaged; press it again to bring the image back.)
- Use VIDEO MUTE before starting lecture and avoid students seeing your behind the scenes preparations; or
- Use during short class breaks instead of DISPLAY OFF button and avoid waiting for projector cool-down & warm-up cycles.

**If the source does not display properly:** select a different source, wait a few seconds, then re-select your preferred source.

### Turning Off the Projector

1. **Press DISPLAY OFF button**

2. **Select YES on the screen**
   - Turning off the projector automatically sets room lights to “All On” and returns the touch-panel to the default screen.
   - The computer, monitor, Blu-ray deck, and microphone inputs remain active and usable.
   - Turning on the projector will restore all the above settings.

3. **Note:** Projector must cool 1-3 minutes before you can safely turn it back on.

**Important:** Please DO NOT use VIDEO MUTE button to turn off the projector. That’s what the DISPLAY OFF button is for!

### Source (Program) Volume Controls

1. **Make sure a source has been selected**
2. **Adjust source volume by turning the VOL knob**
   - Note: Audio and video get switched concurrently when selecting an input, so there’s no way to hear audio from one source while viewing video from another source.

**TIPS:**
- Pressing AUDIO MUTE (or turning the VOL knob all the way to the left) will mute all source volume.
  - The button flashes when engaged. Pressing it again (or turning VOL knob back to the right) will un-mute the audio.

### Auxiliary Microphone Volume Controls

1. **Plug in a microphone using the XLR input on side of lectern**
   - Note: Wired and wireless microphones are available for loan or rental from OIT CTS. Contact us for details!

2. **Touch MIC button**

3. **Adjust mic volume using touchscreen controls**
Lighting Controls

1. Press the LIGHTS button

2. Press screen buttons to turn on/off zoned lights

TIPS:
- Rooms are zoned to adjust front and rear fixtures independently, and within each zone you can select 1 or 2 bulbs lit per fixture.
- This allows you to turn off all front lights for projection, while leaving on 1/3, 2/3, or all of the rear lights for note taking.

Contact Information

For Questions and Assistance:

Phone: x48833
Email: smartclassrooms@uci.edu
- A/V troubleshooting
- Equipment orientations
- General inquiries
- Alerting the Facilities service desk (x45444) for HVAC, furniture, custodial, or other room issues.

Regular in-quarter assistance hours:
Mon-Thu: 8am-8pm
Fri: 8am-6pm

More SmartClassroom Tips:

Room projectors can now handle many laptop resolutions but we recommend using 16:10 aspect ratio and 1280x800 resolution.

When using a laptop, remember to adjust the laptop’s volume controls in the task bar and in the media player.

For lost items, contact our office or the UCI Police Department (x47187).